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South Burlington, VT 05403  
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# Summer Institute 2013 Reduced Tuition Worksheet

**Thank you for your interest in applying to the Governor's Institutes of Vermont. The following is your guide to applying for a tuition reduction.**

**Expectations and goals:** We expect that every family and each parent will contribute to the best of their ability. We also recognize that tuition can be a hardship for some families. Our goal is to ensure that NO accepted applicant will be denied admission to the Institutes because of financial need. In 2012, 100% of families qualifying for financial aid received it.

**Who is eligible?** If your family's income is less than \$60,000 per year you will automatically qualify for tuition reduction (provided we get all of your financial information in time.) Even with a higher income, you may qualify if your family has multiple children or households, unexpected loss of income, flood or hurricane damage, or other extenuating circumstances. Please tell us why you are requesting financial assistance. Please include a copy of the bill for flood/hurricane damage or other helpful information.

## HOW TO APPLY:

**Print and complete this worksheet:** Be sure to complete all fields. Make sure a parent or guardian completes his or her portion of the application and signs it. (Incomplete applications may make you ineligible for financial aid.) This form can be found at <http://www.giv.org/applynow/application-process>.

You must submit a copy of the **first page only** of your most recent federal tax return with this completed form. If parents are filing separately, we need documentation from each parent. We cannot consider applications without fields filled in or without the tax information.

All families are expected to contribute as much as they can.

We make reduced tuition decisions based on a first-ask, first-serve basis. **That is why if you are requesting assistance, you should be sure to get your completed worksheet in to us by April 1, 2013 to ensure we can consider your request.**

**Need-Blind Admissions:** The Governor's Institutes of Vermont conducts "need-blind" admissions for all its Institutes. This means that students are admitted without considering whether they can pay full tuition. We only look at aid requests AFTER the student has been admitted.

Need help? These types of forms can be confusing, and although we have done our very best to simplify the process, you may still have questions. Please do not hesitate to contact us at [shelby@giv.org](mailto:shelby@giv.org) or call 802-865-4448. We are here to help!

## Reduced Tuition Checklist

**Please submit the following directly to the Governor's Institutes of Vermont:**

- Completed worksheet. Have you fully answered all questions? Incomplete applications cannot be considered.
- A parent or guardian's signature and date on the bottom of page 2.
- First page of most recent federal tax return for each parent.
- Mail directly by April 1, 2013 to:

The Governor's Institutes of Vermont  
4049 Williston Road, #4  
South Burlington, VT 05403

### Email

[shelby@giv.org](mailto:shelby@giv.org)  
**if you have questions.**

**Check your email!  
Much of our  
communication is done  
electronically.**

**Complete this form ONLY if you are applying for reduced tuition.**

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Are you a VSAC Student?  Yes  No If yes, you MUST complete a reduced tuition application for GIV as well as VSAC!  
Name of VSAC Counselor: \_\_\_\_\_

Are you enrolled in the Vermont Adult Learning High School Completion Program?  Yes  No  
Name of Vermont Adult Learning Counselor: \_\_\_\_\_

I hereby request the following types of financial aid:

- Reduced Tuition
- Payment Plan
- Information about where to find additional scholarships

Who have you already been in contact with for financial aid? Local service groups, (Rotary, Elks, Moose, etc.)  
\_\_\_\_\_

**Student Resources:**

Income from wages, salaries, tips, etc. \$ \_\_\_\_\_  
Unearned income (gifts, social security benefits, etc.) \$ \_\_\_\_\_  
Current value of student's savings and investments \$ \_\_\_\_\_  
Value of trust fund of which student is beneficiary \$ \_\_\_\_\_  
Year, make and model of student's car \_\_\_\_\_

**Parent Resources:**

Adjusted gross income (bottom of 1<sup>st</sup> page of federal tax return) \$ \_\_\_\_\_  
Father's wages \$ \_\_\_\_\_  
Mother's wages \$ \_\_\_\_\_  
Nontaxable income \$ \_\_\_\_\_  
(child support, pension plan, unemployment compensation, etc.)

Household: Own home Rent (please circle)

Applicable tuition from GIV chart (shown on next page)? \$ \_\_\_\_\_

Tuition level that you are requesting? \$ \_\_\_\_\_

*If you are applying for tuition lower than the recommended level for your income because of extenuating circumstances, please attach a brief description of your needs.*

*Please consider that GIV's financial aid funds are limited. Ask only for what you need in order to ensure enough resources are available to everyone who needs help.*

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

<b>Annual Family Income</b>	<b>\$0- \$20,000</b>	<b>\$20- \$45,000*</b>	<b>\$45- 60,000*</b>	<b>\$60- \$80,000</b>	<b>\$80- 100,000</b>	<b>&gt;\$100,000</b>
<u>Short course</u> - Engineering - Environmental Sci/Tech - Mathematical Sciences - Info Technology - Asian Cultures (first year) - Farms, Food & Your Future	<b>\$10</b>	<b>\$150</b>	<b>\$450</b>	<b>\$750</b>	<b>\$950</b>	<b>\$1250</b>
<u>Long course</u> - Arts - Current Issues & Youth Activism	<b>\$20</b>	<b>\$250</b>	<b>\$550</b>	<b>\$950</b>	<b>\$1350</b>	<b>\$1850</b>

Your signature below certifies that the financial information you have provided is accurate and that you understand, acknowledge, and agree with the following disclosures and requirements.

*Governor's Institutes of Vermont will hold my information confidential. You have my consent to use it to administer the Financial Aid Program, including aggregate reports and publications that include non-identifying information.*

*It is my responsibility to mail this application in time to meet the deadline of April 1, 2013. I understand that if it is received after this date, it may disqualify me to receive financial aid. I understand financial assistance is awarded on a first-ask, first-serve basis.*

*I understand that once notified of acceptance, it is my responsibility to confirm my child's attendance promptly and that not doing so may result in losing financial aid.*

*I acknowledge that every family must contribute some portion towards tuition (either from personal funds or from their own fundraising) and I will pay the required balance if my child is accepted and enrolled.*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT Parent/Guardian Name: \_\_\_\_\_

*Please confirm the email address and phone number at which GIV staff can best communicate with you:*

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Thanks for applying!**